

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
March 25, 2025  
5:00p.m.**

**AGENDA**

**CALL TO ORDER**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from \_\_\_\_\_ to \_\_\_\_pm to discuss personnel, contract negotiation, litigation and real property matters.

**VISITORS TIME**

**DEVELOPERS TIME**

1. Call for a motion to approve the sewage facilities planning module exemption application for the Ridge Avenue Loutsion Plan of Lots Minor Subdivision.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_

Motion Carried \_\_\_\_\_

**STAFF REPORTS:** *(As necessary)*

**SUPERVISOR REPORTS:**

Mrs. Kolovich

Mr. Wise

Mr. Shober

**APPROVAL OF MINUTES**

Call for a motion to approve the minutes for the Regular meetings of February 11, 2025 and February 25, 2025, as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_

Motion Carried \_\_\_\_\_

**OLD BUSINESS:**

1. Call for a motion to approve Pay Application No. 1 from Strinsha Contracting for the Riggle Street Sewer Spot repair in the amount of \$ \_\_\_\_\_ as recommended by the Director of Planning and Engineering and the Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

2. Call for a motion to authorize the Board of Supervisors to sign the M-950AA Resolution, R-6-2025, authorizing the Township to apply for the Barnickel and Country Club Highway Occupancy Permit.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

3. Call for a motion to make an offer of employment to Ryan Opfer for the Summer Intern position through the Local Government Academy Municipal Intern Grant Program as recommended by the Township Manager and Director of Engineering and Planning.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

4. Call for a motion to reapprove the small borrowing resolution for the 2024 Western Star in the amount of \$125,000 from Washington Financial and adopt Resolution R-5.-2025

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**NEW BUSINESS:**

1. Call for a motion to approve quote from West Penn Vehicle Specialists, LLC for four Panasonic Toughbook laptops and five docking stations from via COSTARS contract No. 012-E24-376 in the amount of \$21,762.35 as recommended by the Chief of Police and Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

2. Call for a motion to approve the Proclamation recognizing that April 6-12, 2025 is National Library Week and Chartiers Township encourages all residents to visit their libraries during the week.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_

Motion Carried \_\_\_\_\_

3. Call for a motion ratify the engagement letter from Maher Duessel for temporary accounting support services in preparation from the 2024 audit as recommended by the Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

4. Call for a motion to approve the quote from Champ Printing to print, postage and mail the Spring 2025 Newsletter in the amount of \$4,053.00 as recommended by the Parks and Recreation Director and Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

5. Call for a motion to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**DISCUSSION ITEMS:**

1. 2024 Sewer Rehab
  - a. CCTV
  - b. Repairs
2. 2025 Road Program
3. Barnickel and Country Club
4. WEWJA Items
  - c. Arden Pump Station
  - d. Arden Mines Sewage Project
  - e. WEWJA Act 537
5. Summerfield Woods Punchlist
6. Western Avenue Sewer Project
7. Parks and Recreation Opportunities
  - a. Pickelball Court Development
  - b. DCNR Grant

- c. Bingo
  - d. Teen Camp
8. 2024 Bond Issue
- a. Funds
  - b. Police Department Renovations
  - c. Windows
9. Public Works Projects
- a. 160 Meddings Road Water
  - b. Glass Alley Sink Hole
  - c. Arthur Road Stormwater
  - d. Arthur Road Sanitary Extension
  - e. Arnold Ave
10. My Work Initiative / Summer Laborers
11. Fire Insurance Reimbursement Ordinance  
*Call for a motion to authorize the Township Manager to advertise Ordinance No. 415, authorizing the Chartiers Township Volunteer Fire Department to seek reimbursement from insurance carriers.*
- Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Wise: \_\_\_\_\_ Kolovich: \_\_\_\_\_ Shober: \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**PUBLIC COMMENT**

**ADJOURNMENT**

Time: \_\_\_\_\_